

The Building Blocks of Team Work

Course Overview

Teams are the cornerstone of successful organizations, regardless the type of service they give or the goals they set for quality, cost, speed, value, efficiency, or performance. With teams at the core of your organization's strategy, your success hinges on team-building and how members of that team cooperate and interact with each other. Your success also counts on solid problem-solving skills, enthusiasm and personal motivation. This course will help you find that success through team work!

Recommended for: Team leaders, people working in teams

Format: Instructor-led

Duration: One-day

Learning Objectives

- The value of teamwork
- The importance of communication skills in building and fostering a team atmosphere
- Ways to develop team rules of engagement
- Their own personal team player style and how to use them within their own team
- How to build team trust
- The various stages teams follow as they develop effective processes and how to use those stages to advantage
- How to be an involved, contributing team member and grow within the team environment



Course Outline

Unit 1: Defining a Team

What is a Team?

Activity: The Flower Garden

Types of Teams

Unit 2: Working as a Team

Degrees of Support

Activity: Rules of Engagement

Unit 3: Two-Way Communication

A Core Building Block

Communication Barriers

Effective Listening Skills

Unit 4: Team Player Styles

What's Your Team Player Type?

Activity: What's in a Number?

My Team Style

Unit 5: Building Trust

Why is Trust Important?

Building Trust

Unit 6: The Stages of Team Development

Discussion: Team Contracts

The Five Stages

Unit 7: Team Building with TORI

The TORI Model

Activity: Building an Airplane

Discussion: Pulling It All Together

Unit 8: Becoming a Good Team Player



www.skillsbuilderpro.com

info@skillsbuilderpro.com

United States | United Kingdom | Egypt | Saudi Arabia